

REGION M SOLID WASTE MANAGEMENT DISTRICT
800 E Pennell St, Carl Junction, MO 64834
417-649-6400



Minutes – Region M Board Meeting – March 13, 2018
HSTCC Offices, 800 Pennell St, Carl Junction, MO 64834

Members of Board Attending:

Joe Hardin – Vernon County (Chair)
Lewis Davis – Cities of McDonald Co.
John Bartosh – McDonald Co.
Lynn Calton – Cities of Barton Co.
Alan Cook – Newton Co.
Jim West – Joplin
Phyllis Sprenkle – Cities of Vernon Co.

Absent:

Mike Davis – Barton County
Tom Short – Cities of Jasper Co
John Bunch – Jasper Co.
Travis Gamble – Cities of Newton Co.

HSTCC Staff: Jennifer Shotwell, Linda Kyger, Jill Cornett,

Call to Order: Lynn Calton (acting as Chair at this, his final Region M meeting – after 26 years of service) called the meeting to order at 10:35 a.m.

Approval of Agenda: Hardin moved to accept the Agenda. West seconded. All voted Yes.

Introductions of Board Members and Guests: Lynn Calton introduced himself as Vice-Chair of the Region M Board. He asked that all board members, staff and guests do the same.

Approval of Agenda: L. Davis moved to approve the minutes of the Feb. 20, 2018 meeting. Cook seconded. All voted Yes.

Financial Report by Linda Kyger: Financial report as of Feb. 28, 2018, showed \$473,342.30 cash balance in bank accounts, reflecting expenditures from the account to the sub-grantees. Total assets equaled \$631,093.92. Liabilities and assets reflect same amount.

Four checks were written in February, totaling \$40,176.14. Available unobligated funds totaled \$42,933.32. Total unobligated interest totaled \$935.88.

Review and Vote on Administrative Contracts: Joe Hardin reminded the board they should have received the Proposal for Services and DRAFT contract via email, and they were part of the board packet. HSTCC was the only entity that submitted a Proposal for Administrative Services.

Jennifer Shotwell presented the key points of the proposal and contract. Notably, the new budget and contract for services consolidates E-waste and Education into a single, separate contract titled “Plan Implementation.” In the past, they were two separate items. She described the types of projects and programs that funding would cover, much of it targeting small rural communities and school districts that do not have resources for full-time recycling programs. She then discussed the other Proposal and Contract for “District Operations, which includes all of the administrative support and related costs of managing the Region M District. For the most part this administrative work is focused on the efforts, reporting and record—keeping for the annual Sub-Grantees.

Both the Plan Implementation and District Operation contracts are for a five-year period, but must be officially renewed each one of the five years. District operations contract is for a sum of \$100,000 the first year, with a cumulative 5% increase each year thereafter. The Plan Implementation contract is for \$25,000 the first year with a 3% cumulative increase each year thereafter. The difference in percentage increases is an anticipated increase in labor, benefits, overhead and fuel. Plan Implementation should not experience as much of an increase because fewer labor hours and long-distance travel will be required.

District Operations Contract Proposal: Sprenkle motioned to approve HSTCC as the Region M Administrative District Operations contractor. L. Davis seconded. All voted yes.

Plan Implementation Contract Proposal: Sprenkle motioned to approve HSTCC as the Region M Plan Implementation contractor. West seconded. All voted yes.

District Operations BUDGET: Sprenkle motioned to approve the five-year District Operations stated contract amount for \$100,000 the first year. Also included in the BUDGET was \$5,000 for Audit Services and \$2,500 for Public Notices. Total District Operations Budget for **District Grant is \$107,500.** West seconded. All voted yes.

Plan Implementation BUDGET: Sprenkle motioned to approve the five-year Plan Implementation budget for \$25,000 the first year. Also included in the BUDGET was an additional \$60,000 for grant related activities. Total Plan Implementation Budget for **PI Grant is \$85,000.** Bartosh seconded. All voted yes.

2018 Sub-grantee Allocations: Grant Call Update: Each of the applicants for the FY 2019 was listed in a spreadsheet that was projected on the wall for all to see. A printed version of the spreadsheet was distributed by Jennifer Shotwell to all present and is included in recorded minutes. The spreadsheet was sorted by the AVERAGE POINTS column, from highest scored to lowest.

Total available funding was \$599,480.29. The combined total of all grants requested was \$740,838.10, leaving a shortage of \$141,357.81. The board began to closely scrutinize and discuss the applicants to determine how to allocate the grant funds **based on the aggregate ranking form.**

The board discussed the **lowest scoring applications, beginning with the** grant request from “**Noble Earth Recovery.**” This is a start-up company with no long-term track record. Noble Earth currently collects E-waste and takes some of it to the Joplin Recycling Center for disposal. Board is concerned that in that scenario, Region M would be funding two organizations for the recycling of one product. Additionally, Noble Earth provided no clear information regarding the downstream disposal of the solid waste it collects. Based on that information, the board decided not to fund Noble Earth this year. **Jim West motioned to fund Noble Earth. Alan Cook seconded. By roll call vote, all but one of the board members voted no.**

Hardin – NO; Sprenkle – NO; Calton – YES; Bartosh – NO; West – NO; Cook – NO; L. Davis – NO. Motion did not pass.

The board also had concerns about Webb City’s submission for funding that was turned in after the deadline. West suggested that since the requests for funds were so much greater than the available funds, adhering to the rules and deadlines, by eliminating Webb City, would provide some relief from

the funding shortfall. The board agreed. **Jim West motioned to fund Webb City. L. Davis seconded. By roll call vote, all the board members voted no.**
Hardin – NO; Sprenkle – NO; Calton – NO; Bartosh – NO; West – NO; Cook – NO; L. Davis – NO. Motion did not pass.

The board then began reviewing requests by working from the top of the spreadsheet down.

- **City of Joplin** request for \$37,566.00 for support of half the wages/fringes for one FTE, plus costs to cover the recycling of E-waste and HHW. Hardin motioned to approve. Cook seconded.

By roll call vote, all the board members voted yes, except for West, who abstained.
Hardin – YES; Sprenkle – Y; Calton – Y; Bartosh – Y; West - ABSTAIN; Cook – Y; L. Davis – Y. Motion did pass.

- **Vernon County** request for \$36,814.02 for support of wages/fringes for two PTE. West motioned to approve. Cook seconded.

By roll call vote, all the board members voted yes, except for ~~West~~, **Hardin, who abstained.**
Hardin – ABSTAIN; Sprenkle – Y; Calton – Y; Bartosh – Y; West - Y; Cook – Y; L. Davis – Y. Motion did pass.

- **City of Neosho** request for \$49,733.00 for support of wages/fringes for one FTE, E-waste fees and Bailing Wire. Hardin motioned to approve. West seconded.

By roll call vote, all the board members voted yes.
Hardin – Y; Sprenkle – Y; Calton – Y; Bartosh – Y; West - Y; Cook – Y; L. Davis – Y. Motion did pass.

- **Lamar Enterprises** request for \$30,123.36 for support of wages for one PTE, recycling supplies, forklift battery & tires, and tubs for trailer. West motioned to approve. Cook seconded.

By roll call vote, all the board members voted yes.
Hardin – Y; Sprenkle – Y; Calton – Y; Bartosh – Y; West - AY; Cook – Y; L. Davis – Y. Motion did pass.

- **City of Sheldon** request for \$4,732.00 for support of wages/fringes for one PTE, recycling supplies and fuel/maintenance costs. West motioned to approve. Cook seconded.

By roll call vote, all the board members voted yes, except Sprenkle, who abstained.
Hardin – Y; Sprenkle – ABSTAIN; Calton – Y; Bartosh – Y; West - Y; Cook – Y; L. Davis – Y. Motion did pass.

- **City of Carthage** request for \$14,001.54 for support of wages for one PTE, uniform and drug test. Hardin motioned to approve. West seconded.

By roll call vote, all the board members voted yes.
Hardin – Y; Sprenkle – Y; Calton – Y; Bartosh – Y; West - Y; Cook – Y; L. Davis – Y. Motion did pass.

- **City of Seneca** request for \$7,020.00 for support of wages for one PTE. West motioned to approve. Cook seconded.

By roll call vote, all the board members voted yes.

Hardin – Y; Sprenkle – Y; Calton – Y; Bartosh – Y; West - Y; Cook – Y; L. Davis – Y. Motion did pass.

- **Newton County Litter Control** request for \$74,311.33 for support of wages/fringes for one FTE, recycling supplies, recycling trailer, and truck, fuel & maintenance. The board discussed the cost of the truck and trailer. Cook suggested that the cost might be reduced if the County focused on procuring a used vehicle and recommended lowering the request to \$65,311.33. Hardin motioned to lower to \$65,311.33. West seconded.

By roll call vote, all the board members voted yes, except for Cook, who abstained.

Hardin – Y; Sprenkle – Y; Calton – Y; Bartosh – Y; West - Y; Cook – ABSTAIN; L. Davis – Y. Motion did pass.

- **Sheldon RVIII Schools** request for \$5,730.00 for support of wages for one PTE, recycling supplies and mileage. West motioned to approve. Cook seconded.

By roll call vote, all the board members voted yes, except Sprenkle, who abstained.

Hardin – Y; Sprenkle – ABSTAIN; Calton – Y; Bartosh – Y; West - Y; Cook – Y; L. Davis – Y. Motion did pass.

- **McDonald County Litter Control** request for \$36,972.20 for support of wages for three PTE, recycling supplies, and a tire splitting machine. The board had concerns about the McDonald County Litter Control request for funds to purchase a tire shredder. According to the grant request, McDonald County would purchase the tire shredder and use it to shred tires, presumably so they could be accepted in a landfill. The board said that is not the mission of Region M. It is solid waste diversion or re-use. This request for funds did not meet the mission of the Solid Waste Management District. Jennifer read from the MDNR regulations to confirm what the board suggested.

The board then determined that rather than eliminate the entire funding request, they simply remove the estimated cost of the tire shredder (\$27,271) and award the reduced amount of \$9,701.20. Hardin motioned to approve \$9,701.20. West seconded.

By roll call vote, all the board members voted yes, except for L. Davis, who abstained.

Hardin – Y; Sprenkle – Y; Calton – Y; Bartosh – Y; West - Y; Cook – Y; L. Davis – ABSTAIN. Motion did pass.

- **City of Noel** request for \$50,100.00 for support of wages for three PTE, building repairs, and utilities. L. Davis mentioned that he could probably reduce that request on behalf of Noel, to release some of the funding for other recycling entities. After some discussion, the board accepted the request for a reduced amount of \$45,100.00. West motioned to approve \$45,100.00. Cook seconded.

By roll call vote, all the board members voted yes, except L. Davis, who abstained.

Hardin – Y; Sprenkle – ABSTAIN; Calton – Y; Bartosh – Y; West - Y; Cook – Y; L. Davis – ABSTAIN. Motion did pass.

- **Service Recycling** request for \$24,704 for four 40-yard receiver boxes. Hardin motioned to approve. West seconded.

By roll call vote, all the board members voted yes.

Hardin – Y; Sprenkle – Y; Calton – Y; Bartosh – Y; West - Y; Cook – Y; L. Davis – Y. Motion did pass.

- **All Points Recycling** request for \$38,850.00 to purchase a Nelmore Grinder, including installation and delivery. West motioned to approve. Cook seconded.

By roll call vote, all the board members voted yes.

Hardin – Y; Sprenkle – Y; Calton – Y; Bartosh – Y; West - Y; Cook – Y; L. Davis – Y. Motion did pass.

- **City of Granby** request for \$79,632.96 for support wages/fringes of one FTE, the purchase of a “Case” Skid steer, and mileage. The board discussed the high cost of the skid steer, wondering whether a less expensive, used item might be available. There was some discussion on whether the skid steer would be used 100% of the time for recycling, or whether the City might be using it for other purposes. This would depend on the amount of match the City ends up providing. Jennifer said the purchase and use would be monitored. The board chose to reduce the funding on that line item to \$28,000.00 for a total grant of \$51,632.96. Hardin motioned to approve \$51,632.96. Cook seconded.

By roll call vote, all the board members voted yes.

Hardin – Y; Sprenkle – Y; Calton – Y; Bartosh – Y; West - Y; Cook – Y; L. Davis – Y. Motion did pass.

- **MACO Creations** request for \$31,020.00 for purchase of a trailer for recycled glass, bins for the trailer, a glass pulverizer, concrete mixers and heat guns. West motioned to approve. Cook seconded.

By roll call vote, all the board members voted yes.

Hardin – Y; Sprenkle – Y; Calton – Y; Bartosh – Y; West - Y; Cook – Y; L. Davis – Y. Motion did pass.

- **Triple R Recycling** request for \$20,000.00 to purchase a chipper and three box trailers. Hardin motioned to approve. West seconded.

By roll call vote, all the board members voted yes.

Hardin – Y; Sprenkle – Y; Calton – Y; Bartosh – Y; West - Y; Cook – Y; L. Davis – Y. Motion did pass.

- **Jasper County Litter Control** request for \$24,750.69 to support wages/fringes for one PTE, recycling supplies and mileage. West motioned to approve. Cook seconded.

By roll call vote, all the board members voted yes, except Bartosh, who abstained.

Hardin – Y; Sprenkle – Y; Calton – Y; Bartosh – ABSTAIN; West - Y; Cook – Y; L. Davis – Y. Motion did pass.

- **Joplin Workshops** request for \$2,500.00 to cover 1/2 of the cost of a paper shredder. Hardin motioned to approve. West seconded.

By roll call vote, all the board members voted yes.

Hardin – Y; Sprenkle – Y; Calton – Y; Bartosh – Y; West - Y; Cook – Y; L. Davis – Y. Motion did pass.

- **Computer Recycling Center** request for \$49,500.00 to purchase a new box truck. Hardin motioned to approve. West seconded.

By roll call vote, all the board members voted yes.

Hardin – Y; Sprenkle – Y; Calton – Y; Bartosh – Y; West - Y; Cook – Y; L. Davis – Y. Motion did pass.

- **Joplin Area Habitat for Humanity** request for \$26,520.00 to support wages/fringes for one FTE. Hardin motioned to approve. West seconded.

By roll call vote, all the board members voted yes.

Hardin – Y; Sprenkle – Y; Calton – Y; Bartosh – Y; West - Y; Cook – Y; L. Davis – Y. Motion did pass.

- **3M Corporation (Nevada)** request for \$69,500.00 to purchase a Horizontal Baler. The board discussed the need of a large corporation to rely on a grant to purchase equipment but noted the significant match by the company. The board recognized this as an opportunity to divert a significant amount of waste from the area landfills. But, they were cautious about awarding funds to a for-profit that would be more needed by a local government or nonprofit. The board chose to reduce the funding to \$20,000.00. West motioned to approve funding in the amount of \$20,000.00. Cook seconded.

By roll call vote, all the board members voted yes.

Hardin – Y; Sprenkle – Y; Calton – Y; Bartosh – Y; West - Y; Cook – Y; L. Davis – Y. Motion did pass.

Total dollar amount of funds approved equals \$595,310.10.

REQUESTS

M2018-002 – MSSU Education Grant for Earth Day 2018 request for revised budget. Mini-grant application was originally approved by the Board for funding but DNR denied. Revised budget reduces give-away prizes to 10% of budget and adds line items for keynote speakers and some limited food items for contest judges and booth holders. Hardin motioned to approve. West seconded. All approved.

M2018-004 – City of Joplin Recycling Center requests an extension of the grant to 12/31/18 due to issues with printing/publication. Hardin motioned to approve. L. Davis seconded. All approved except for West who abstained.

Annual Management Council Meeting set for April 17, 2018 at Parkwood Apartments Conference Room, 1200 N. Range Line Rd, Joplin, MO: Jennifer will send out poll to garner consensus on time.

Adjourn: West moved to adjourn. Cook seconded. All said “aye.” Meeting adjourned at approx. 12:54 pm.